

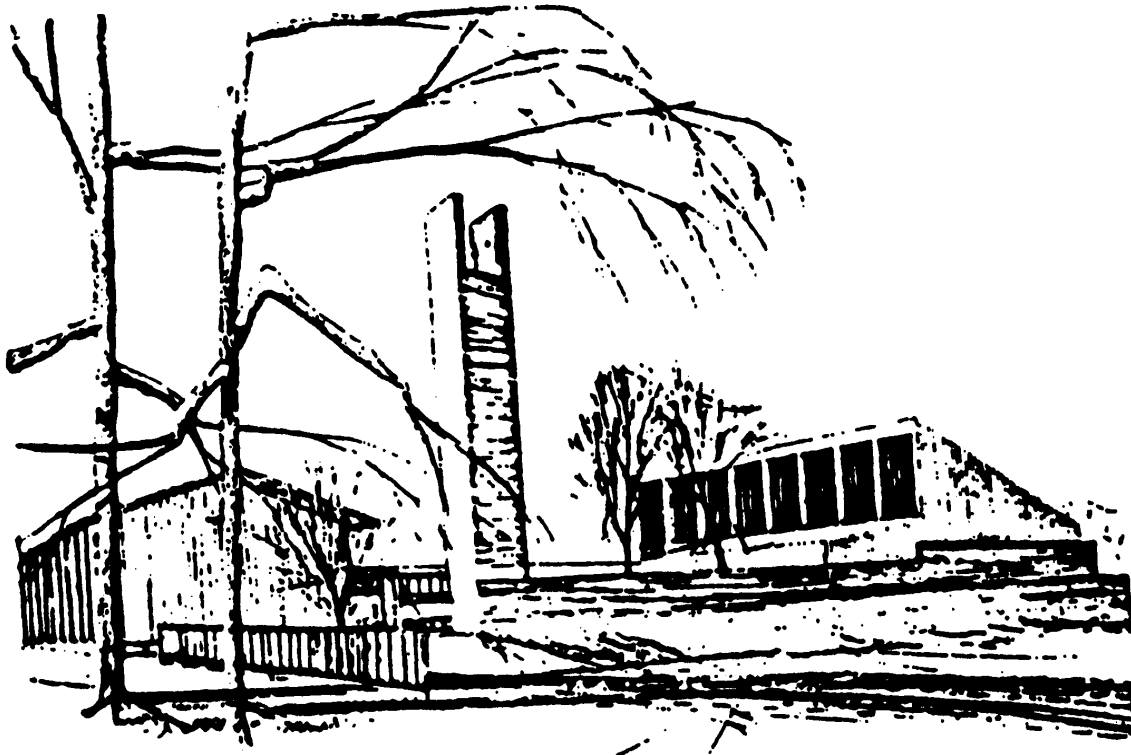
CITY VIEW UNITED CHURCH

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Minister: Reverend Dr. Karen Boivin



ANNUAL REPORT FOR 2016

*Please bring this report with you to the Annual
Congregational Meeting on February 26, 2017*

***Revised March 3rd, 2017
See Pages 28, 30 & 33***

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A CLERGY REPORT

A.1 NOTE FROM REV. KAREN

It was a very enjoyable first four months of ministry at City View United Church. John and I are grateful for your warm welcome that made us quickly feel part of the City View family. The meetings set up on my arrival with the leaders of the various committees and groups, and the kind invitations that followed to their meetings, helped me to know many of you sooner and brought me up to speed on the life of our Church. It was a blessing to discover how committed you are to God and to City View and this was evident in how well the various aspects of congregational life were in hand. As I hear so often said here, "Things just get done!" It has been inspirational to see how many of you are willing to push beyond your comfort zones, or to make adjustments to your lives, in order to serve your God, your Church, and the wider community. I've also learned, however, that there is a need for many new folks to step forward to assume or share some of the mantles of responsibility that many of our members have been wearing for a long time.

It has also been exciting to arrive at City View U.C. to find we have a strong foundation on which to continue to grow in our faith and invite others to join us. An innovative Sunday program and volunteer staffed nursery, our talented music ministry, ushers, greeters and readers, and the many gifts of our worship committee members make for welcoming Spirit-filled Sunday mornings. There are also a number of opportunities to grow in one's faith outside of worship such as the fun and friendly Wednesday morning Bible study. The Mission and Outreach and Hamper Committees also provide lots of opportunities to live out our faith and make a difference in the world. And the size and dedication of our pastoral care team allow us to meet our communities growing need for support especially among our senior members. Let us not overlook, as well, what a blessing it is to have a well-appointed public building that is well maintained and accessible. Please join me in deep gratitude to the leaders and committee members whose names appear in this report and who have often been wearing a number of hats.

I would like to say a special thank you to fellow staff members Mary Lynne Harvey whose administrative skills and care mean all of the above runs smoothly; to Jiri Hlavacek for his dedication to our music ministry and for putting up with my crazy ideas; to Patrick Pearson for ensuring we all enjoy a clean and healthy work environment; and to Veronica Moore for the important behind the scenes accounting.

Finally, a thank you to Rev. Trisha Elliott and the Transition team for setting out a clear framework from which we can move forward. Last year Rev. Trisha wrote in her note for this report, "The success of the Transition work ...will hinge on its thorough implementation. In many ways, I don't think the congregation will see the value of the interim period of last year until a course is charted to live out the vision and the congregation sees practical implications." I look forward to working with a new team to do just that; bring to you for your consideration concrete actions we can take in the short and long term to live out our vision of *"Growing our church by expanding our faith in God, supporting those in need and strengthening community relationships."*

*Your sister in Christ,
Karen*

B CONGREGATIONAL INFORMATION FOR 2016

B.1.1 COUNCIL CHAIRPERSONS

(commencing January 1975, left to right)

Don Stewart Jane Hamm Robin Lewis Michele Suitor Colin Potts	Arthur Oulton Charles Knight Sue Brassington Ken Mitchell Pam Parks	Patricia Walkington Mary Gayle Pinkney Robert Pegrum Harry Bender Craig Suitor	Drew F. Shouldice Harry Bender Arthur Oulton Colin Harwood Karl Tibelius
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B.1.2 BAPTISMS

Admitted into the fellowship of the Church of Jesus Christ by Baptism in 2016:

Sophia Avery Skaare

daughter of
Sarah Astrid Skaare
May 29, 2016

Linden Raymond Beaton Stewart

son of
Vanessa & Dwight Stewart
November 13, 2016

Jax Raymond Bouchard Bow

son of
Lori Bouchard & David Bow
September 11, 2016

Cameron Larry Brazeau

son of
Jennifer & Nicholas Brazeau
December 4, 2016

Everleigh Rae Prentice

daughter of
Ashley & Paul Prentice
September 11, 2016

Aurora Quin Bent

daughter of
Dianne Dennis & Robert Bent
December 4, 2016

B.1.3 NEW MEMBERS RECEIVED BY CONFIRMATION

April 10, 2016:

**Gregory Fouzie
Katherine Fouzie
Fiona Griffith
Chris Johnston
Liam Johnston**

B.1.4 NEW MEMBERS RECEIVED BY TRANSFER

Rev. Walter C. (Paddy) Sellars

Vanessa Beaton

B.1.5 NEW MEMBERS RECEIVED BY PROFESSION/REAFFIRMATION OF FAITH

Peter Fortura – by Profession of Faith

B.1.6 MEMBERS TRANSFERRED OUT

April 22, 2016

Shirley Wallace

B.1.7 DEATHS

Romans 8:18, 28, 35, 37-39

I consider that the sufferings of this present time are not worth comparing with the glory that is to be revealed to us. We know that in everything God works for good with those who love Him, and are called according to His purpose. Who shall separate us from the love of Christ? Shall tribulation, or distress, or persecution, or famine, or nakedness, or peril, or sword? No, in all these things we are more than conquerors through Him who loves us. For I am sure that neither death, nor life, nor angels, nor principalities, nor things present, nor things to come, nor powers, nor height, nor depth, nor anything else in all creation, will be able to separate us from the love of God in Christ Jesus our Lord. The body is gone, but we are left with the names of these people which we speak with reverence and affection:

Doryse Hopkins ^(M)	Jan. 9, 2016	Gladys Mulligan ^{(A) (+)}	Feb. 16, 2016
Dana Petrie ^(M)	Mar. 1, 2016	Verna May Dennis ^{(M) (+)}	Mar. 8, 2016
Jean Christie ^{(M) (+)}	Mar. 22, 2016	Ruth Leggett ^{(M) (+)}	Apr. 3, 2016
Alice Paulhus ^{(M) (+)}	June 16, 2016	Ron Male ^{(M) (+)}	July 16, 2016
Anna Brown ^{(M) (+)}	August 11, 2016	Evelyn Faulkner ^{(M) (+)}	Sept. 4, 2016
Florence Dubois ^{(A) (+)}	Sept. 21, 2016	Michael Zay ^(M)	Dec. 15, 2016
Loreen (Larry) Russell ^(M)	Oct. 26, 2015	Eileen Barry ^(M)	Dec. 31, 2016

and we pray that we may remember these names which they were given by other people and by which they are still known. We believe that all they meant to us is not lost even though they are no longer with us. May God's love continue to live in our hearts and minds, in our courage and conscience. Help us to remember by word and deed those who are severely tested by this loss that they may not be overwhelmed by it and isolated from others, but that through us they may find in Christ new courage and confidence to face life.

- ^(M) Member of City View United Church
- ^(A) Adherent of City View United Church
- ⁽⁺⁾ Funeral Service not conducted by City View United Church Clergy

C COMMITTEE AND GROUP REPORTS

C.1 Comments from the Chairperson of Council – 2016

2016 was again a time of transition in the life of City View United Church, as well as being another busy year. Trisha Elliott, our Intentional Interim Minister, and the Transition Team worked with the congregation during the first half of the year to reflect upon the future of our church. The Team led the development of our new governance (committee structure) which was approved in February for a one-year trial period. Trisha and the Team ended their work by the summer and we are grateful to Trisha and the Team for in preparing the ground for the years ahead.

Christine Johnson continued as our part-time Pastoral Care Minister for the first half of the year. She and the Pastoral Care Team continued to provide visits to those in need. We said farewell and thanks to both Trisha and Christine in the early summer and wish them all the best with their future ministries.

Thanks to the very efficient and effective work of the Joint Needs Assessment Committee and Joint Search Committee, both chaired by Steven Bergman, we completed the process to find a new Minister by the end of June. We are blessed to have the Reverend Dr. Karen Boivin as our new minister. Karen began her ministry with us in late August and has hit the ground running with many extra activities in addition to Sunday worship, including book studies, bible studies, a potluck and games night and drum circles. She has done a great job of getting to know people and motivating us to put into action our new vision statement of *“Growing our church community by expanding our faith in God, supporting those in need and strengthening community relationships”*. As an added bonus, her husband John can sing and was recruited by the choir, as well as joining in on many other church activities.

Besides thanking our ministers for their motivational leadership of our worship services and other spiritual activities, we are indebted again to Jiri Hlavacek for another year of inspiring music as our music director.

The children in the congregation have again benefitted from the dedication and creativity of our Sunday School leadership and teachers. Our thanks to them as well as to Brianna Shea (until June) as leader of the Youth Group.

All of our successes as a congregation are only possible because of the support of our non-clerical staff including Mary-Lynne Harvey for her tireless and cheerful work in the Office, our caretakers Lan Ngheim (until his sad passing in July, see his eulogy in the Ministry and Personnel section of the report) and then Patrick Pearson for keeping the church clean and tidy, and Veronica Moore for keeping the financial books in order. Thanks to all of you. I would also like to thank the members of the Ministry and Personnel Committee, and the Finance, Administration and Property Committee who are essential to the ongoing operations of the church.

City View’s dedication to mission and outreach is one of its strengths. The Carlington Chaplaincy, the West-End Breakfast and Lunch Program, and Centre 507, are just some of the local organizations and activities we support through givings, voucher sales or volunteering. Our annual Christmas Hamper and voucher program was a big success and we again hosted Camp Awesome. In addition, the Sunday School again spearheaded a drive to provide art supplies to children in Iqualuit. We continue to contribute significant amounts to the Mission and Service Fund to support the national and international work of the Church. The Mission and Outreach Sub-Committee also supported sponsorship of a refugee family from Eritrea, who are expected to arrive in February. Thanks to the Sub-Committee for their leadership in this area and all the others involved.

Thanks to Kim Benjamin and her team for the Snowflake Bazaar which was again a huge success. We had many special events this year organized by the Communications and Events Committee's Congregational Relations Team including the Easter brunch, a farewell luncheon for Rev. Trisha Elliott and Rev. Dr. Christine Johnson in June, the Church picnic in June, the welcome back hotdog lunch in September and providing refreshments after the Covenanting Service for the Rev. Dr. Karen Boivin. Many thanks to the Committee for helping bring the congregation together.

Thanks to everyone who contributed to all of our congregation's achievements in 2016, which are too numerous to mention in the page I have here. You can find out more by reading the rest of the annual report. Although my term ends in May, I look forward to leading Council through the beginning of 2017 as we further develop the details in implementing our Vision Statement.

*Respectfully submitted,
Karl Tibelius, Chair, CVUC Council*

C.1.1 Transition Team

The Transition Team was established in 2014 with Steven Bergman, Lynda Fawcett, Joanne Lewis, Bill Murphy, Craig Suitor and Dianne Watchorn as members with presbytery representation from Roy Maddocks and Jodi Hoar. Our mandate was to:

- Maintain continuity and stability during transition
- Recast and reflect on our mission statement
- Focus on the long term viability of the congregation
- Review and rework our governance (committee structure)

During this period with the support of Reverend Trisha Elliott we recast our mission and vision statements which were approved at the Annual nominating meeting in May 2015. Our approved statements are:

Mission Statement: To be a welcoming and inclusive Christian community, growing spiritually and caring for those in need.

Vision Statement: Growing our church community by expanding our faith in God, supporting those in need and strengthening community relationships.

In this past year the committee has proposed a new organizational structure which better aligns to our mission and vision. This structure was approved at last year's annual general meeting to be implemented on a one year trial basis. The committee provided input to the Joint Needs Assessment Committee based on the information and insights that we have gathered from the congregation through the transition process. With the hiring of our new minister Rev. Dr. Karen Boivin, the transition committee has been wound down and disbanded. We express our thanks to the congregation, Rev. Trisha Elliott, Roy Maddocks and Jodi Hoar for their continued support throughout this process.

*Yours respectfully,
Craig Suitor (chair); Rev. Trisha Elliott; Steven Bergman;
Lynda Fawcett; Joanne Lewis; Bill Murphy and Dianne Watchorn*

C.2 Congregation Worship and Education Committee

This past year saw the introduction of our new City View Organizational structure in May 2016, combining several groups together, and allowing us to focus our energies in specific areas; with more alignment with our Mission and Vision statements. The former Worship Committee became the Worship & Education Committee, primarily combining Worship and Christian Development. I took over the chairperson-ship in May 2016.

The Worship & Education Committee is still a learning progress for me. The primary focus of this committee is as follows:

- Coordinate Sunday worship services, including: service readiness, ushers, readers, sound, decorations, communion and special music;
- Coordinate youth interaction, such as: Sunday school, youth group, nursery; and,
- Coordinate other literature of spiritual learning.

C.2.1 Sunday Worship Services

Over the 2016-year City View continued to have engaging Worship Services. As Rev. Trisha Elliott finished up her interim ministry, she suffered an unfortunate accident. Rev. Dr. Christine Johnson took over the Services in June while Trisha recovered. We were all very happy when Trisha was able to come back to complete her final Services with us. We were blessed to have both of them do an outstanding job in their ministries with us.

As we said goodbye to Trisha and Christine, we said hello to Rev. Dr. Karen Boivin. We were fortunate that she was able to join us for the start of the Church Worship year, in September. Rev. Martin Carnahan offered his Ministry during the month of August, while we finalized Karen's onboarding with us.

Karen joined us late in August, and many people made themselves available to meet with her to help her transition into her new role at City View. Specifically, as the new Chair of the Worship & Education Committee I was able to spend time with her (along with Isabel Bender, who helped me learn this role better!). We gave background and guidance to Karen on Worship at City View.

The primary ideas that we talked about were to respect the traditions and customs that the City View congregation has used for many years, while looking to inject areas of contemporary Worship practices. One Worship area that we agreed to enhance was to upgrade our overall audio and visual capabilities at City View.

Worship Services over the year have occurred as in past years, including the Maundy Thursday, Good Friday, and an early Easter Service; a Blue Christmas Service; the annual Choir Candlelight Service and two Services on Christmas Eve. We also had "goodbye" Services for Christine and Trisha over the summer; followed by a wonderful Covenanting Service for Karen in November, officially welcoming her to City View. Given the date of Christmas Day, City View offered a Christmas Day morning Service of singing to which a small number attended.

We are continually blessed to have Jiri Hlavacek's Musical Leadership and Bill Love's leadership as President of the Sr. Choir. Heidi Li offered her musical ministry during Jiri's time off in July and August.

One highlight that occurred near the end of the year which I got to experience for the first time was the decorating of the Sanctuary for Christmas by a number of adults and a gaggle of kids. It was a lot of fun watching the kids put ornaments on the Christmas trees, organize lights, tinsel and garland; and finish the time with a pizza lunch! Thank you to those that helped get everything initially set up and – although this occurred in early 2017 – thank you to those that took down the decorations.

Finally, a special thank you to all of you that work to keep the Worship Services running. There are many things that happen – and I'm still learning who some of you are that keep things moving. They do not go unnoticed. Thanks to the Ushers and Readers who volunteer on the sign-up sheet, which is working well. Thanks to Jim and Glenda Strong, and Heather Cummings for monitoring and coordinating these lists. Thanks to Glenn Hogaboam and Julia Zytveld for continuing to help prep Communion. Thanks to Phyllis Potts for bringing in flowers now and again so that the Sanctuary is always looking nice. Thanks to Jeannette Pole who helps organize special music. And we're able to hear Karen at the back – a shout out of thanks to the Sound crew.

C.2.2 Youth Interactions: Nursery, Sunday School, Youth Group; Camp Awesome

City View is blessed to have the continued input from many people in support of our Youth.

Our Nursery is coordinated by Eleanor Henderson. I thank her and the ongoing volunteers that sit in the nursery with our youngest congregation members. Over the course of the year the nursery sees 2 or 3 ongoing visitors each week, with some weeks spiking to over 5.

Sunday School continues to be an integral part of City View. Many thanks to Christine Tibelius for coordinating the Sunday School. A small core group of teachers offers insight into The Bible and Jesus' teachings through discussion, games, and crafts. In the first half of 2016, the Sunday School group finished up the *Route 66 curriculum* which focused on the Old Testament. Each week the group would study a different book (or books) of the Old Testament. In the fall of 2016, the group started into the New Testament books, with a focus on the Gospels for most of the fall. During Christmas Season the group raised money to send art supplies to Iqaluit again this year. One hundred and fifty gifts of art supplies, beads, lego, etc. were sent north (+\$1400 in value) and given to children who came to the food bank with their families. This project is very much appreciated by the children, the food bank and other volunteers. Thanks to the congregation for their fantastic support, as well as the Institute on Governance, Mike Curry with First Air, and Mary Ellen Thomas of the Nunavut Research Institute, who all make this project a success.

The Sunday School has seen an increase in numbers, with several new young faces attending. For the fall 2016 year and into 2017 we've seen average attendance grow to between 8 and 10 every week, with a high of 20+ late in 2016. We continue to look for support from the Congregation to be teachers or extra helping hands.

The Youth Program unfortunately is without a Youth Leader. After several attempts, we were unable to permanently fill the Youth Leader's position. As an alternative we have encouraged the City View Youth to help out in the Sunday School.

Finally, we were blessed to have Jennifer Landry continue to lead our involvement with Camp Awesome. Camp Awesome is a week-long Christian day camp program sponsored by Ottawa Presbytery of the United Church of Canada. It was another successful Camp in 2016. There were over 30 children that attended, which was a bit lower than the year before.

The theme for Camp Awesome 2016 was Superheroes of the bible. On the Monday the kids studied the story of Saul becoming Paul and how anyone can be a hero with God. Tuesday the kids learned that friendship is the best superpower by studying David and Jonathan. Wednesday the kids studied the story of Samson and how everyone falls but superheroes get up. On Thursday the story of Mary and Martha taught the kids that there is more than one way to be a superhero. On Friday the kids finished the week by learning that God will never lead them astray. They also studied the story of Deborah. During the week there was tons of singing and laughing.

C.2.3 Other Literature and Spiritual Learning

Karen has introduced some new thoughts on Spiritual Learning, including 10 core convictions – ten core principles and practices to present as central convictions about vital Christian worship; and the Bulls-eye book. There is also the ongoing Bible Study meeting that occurs weekly. Finally, we continue to be blessed with the Library in the Friendship room that has many books available for usage on a weekly basis, which Janice Hopkins oversees.

In closing, as I continue to learn “what goes on”, I’d like to re-iterate my thanks to a number of people. Without you, Worship Service would not exist as it does. I extend my many thanks to: Jim and Glenda Strong for their work in helping to recruit and coordinate ushers; Heather Cummings who helps recruit readers; Glenn Hogaboam and Julia Zytveld for their continued efforts in preparing for and the after clean-up of communion activities; Craig Suitor, Jim Watchorn, James McGale, Patrick Mulholland, and Michael Mulholland who operate the sound board; Jeannette Pole who helps organize special music; Phyllis Potts for the ongoing floral arrangements; Christine Tibelius for Sunday School Coordination, Eleanor Henderson for her coordination of the Nursery; Jennifer Landry’s continued Sunday School help and Camp Awesome coordination; Janice Hopkins’ overseeing of the Library; and of course Mary Lynne’s ongoing administrative support with the bulletin, notices, and many other tasks! Without your continued inputs of time to the Worship & Education Committee, and of course the ongoing Spiritual Leadership of Karen, Jiri’s musical leadership and the Choir, we would not have the Worship and Education experiences we have today.

The continued focus of this committee going into 2017, with all of our continued inputs, will be to help foster a positive Worship experience and offer means to learn God’s Word through various activities.

*Respectively Submitted,
Steven Bergman (chair)*

C.2.4 Senior Choir

Once again, City View Choir has enjoyed another year of great music with Jiri who still loves what he does! His enthusiasm is such a bonus for the choir! We also appreciate that Stanja shares her love of music with us. Thanks too to Cairine Thomas and David Oulton for taking part in so many of our services. The Praise group and their accompanying musicians bring an interesting diversity as well. These talented people add so much to our worship.

In May, there was a musical evening with a few other choirs participating. On November 6 we were happy to sing at the Covenanting service for our new minister, Rev. Dr. Karen Boivin. We also celebrated the Christmas season with our Candlelight Service.

The backbone of the choir is, of course, the many dedicated singers who come out to practice each Thursday evening, and this year we added a couple more - Dwayne Johnston and John Boivin – so glad to have them join us!

One special event this year was the marriage of two of our choir members – Heather Anderson and Bill Love – Congratulations!

Janet Hrnchiar and her sisters donated an anthem (***Softly and Tenderly***) in memory of their Mother Dorothy Robb. On Mothers' Day, we sang the anthem ***In the Garden***, donated by Howard Brickell in memory of Shirley. Thank you for these and for all your efforts, Janet, in discovering beautiful music for us!

*Respectfully submitted,
Betty Renwick, Secretary*

C.2.4.1 Senior Choir Financial Statement

**City View United Church
Senior Choir Annual Financial Report
For the period January 1, 2016 to December 31, 2016**

Bank Account Balance at December 31, 2015		\$2,553.17
<u>2016 Receipts</u> See Note 1		
Choir Donations from Love Wedding	150.00	
2016 Choir Dues	125.00	
2016 Candlelight	530.00	
Total Received		805.00
<u>2016 Disbursements</u>		
Jean Nielsen (2015 Candlelight Refreshments) See Note 2	(141.60)	
Bill Love (choir office supplies & book binding)	(140.31)	
Bill Love (choir gown alterations)	(49.72)	
Cityview United Church (2016 Candlelight Bulletins)	(42.83)	
Jean Nielsen (2016 Candlelight Refreshments)	(126.77)	
Total Disbursements		(501.23)
Bank Account Balance at December 31, 2016		<u><u>\$2,856.94</u></u>

Notes to Financial Statement

Note 1:

Additional 2016 Choir Donations, received \$395.00 cheque dated December 30, 2016 from Cityview United Church Account #5700 (Music Organ & Sound) and deposited to choir bank account January 23/17 Amount will be reflected in the 2017 Choir financial statement under 2017 Choir Receipts

Note 2:

Cheque issued December 20, 2015 cleared bank account January 25, 2016

C.3 Community Care and Outreach Committee

C.3.1 Pastoral Care

The Pastoral Care Team was guided by Rev. Dr. Christine Johnston until the end of June. In September we welcomed Rev. Dr. Karen Boivin to guide our team. Presently the team is visiting approximately 30 people. Some team members continue to take advantage of on-going continuing educational workshops

We held the Blue Christmas/Memorial Service on Sunday afternoon, December 4 at 3:00 PM. This service gave family members and friends the opportunity to reflect on the memories of their loved ones who have passed away. Karen reinforced the importance of this service in helping people process their grief. It also helps those people who find the Christmas period difficult and challenging. Karen's service was very well received and was followed by light refreshments.

The Prayer Chain continues to be effectively handled by Doris and Dorothy Latour. They also continue to link up volunteer drivers with church members who require a ride to church. We very much appreciate their efforts.

Care notes continue to be available in the literature rack in the lower hall.

The team enjoyed assisting in the delivery of the Friendship Baskets. We would like to express our sincere thanks to Joan Dobson for continuing to coordinate this very important and worthwhile project.

Betty Renwick continues to send cards to people on the pastoral care list. Her thoughtfulness and efforts are very much appreciated by the recipients. We would like to express our sincere thanks to Betty for this valuable ministry she provides.

Our team members this year include Mindy Benoit, Karen Boivin, Rachel and Bill Boone, Ruth Ann Carney, Mary Lynne Harvey, Marilyn Jensen, Shirley Johnston, Mary Ann King, Marg Knight, Claire Knudson, Doris Latour, Dorothy Latour, Diana Reithman, Norma Wells and Joanne Lewis. I very much appreciate the team members' hard work and dedication to this invaluable ministry and they are a joy to work with. We appreciate the guidance and support provided by Rev. Dr. Karen Boivin and we are very glad to welcome Karen and her family to City View United Church.

*Respectfully submitted,
Joanne Lewis, Chairperson, Pastoral Care Team*

C.3.2 Mission & Outreach

The mandate of this committee is to help City View United Church to be a sharing and caring community and to support the work of the United Church of Canada.

This year we have continued to welcome the residents of the former Telci group homes – Laura, John and Yves. Once again this year they have enjoyed their special birthday celebration in June and Christmas party in December. Laura and John are now enjoying living more independently with the help of assistants, their group homes having been closed. Former resident Joseph Oombash is enjoying his new life in Sioux Lookout. We welcome anyone who would like to be more involved and help with them at church.

The Eritrean family we are co-sponsoring will be arriving in mid-February. Their aunt is the other co-sponsor and is preparing to welcome her nephew and wife and four children. We will keep our congregation posted on the needs we can assist with in the coming months.

Through monthly Local Outreach donations our congregation gave \$4,436.35 to the Carlington Chaplaincy, Caldwell Family Centre, West End Breakfast and Lunch Program, Centre 507 and Algonquin Campus Ministry.

Once again your purchase of grocery gift cards raised \$1,321.75 for the Carlington Chaplaincy. Metro total sales were \$4,500.00 with profit of \$180.00 and Loblaws total sales were \$22,815.00 with profit of \$1,141.75.

Your donations of cookies, muffins etc. to the Algonquin College Chaplaincy were much appreciated by the students at exam time.

The Christmas Hamper Project and Caring Baskets are a highlight in the life of our congregation. We appreciate the dedication of the committee which gives us this happy opportunity to share at this time of year.

The M&O committee continues to fund the purchase of Fair Trade Coffee served each Sunday. Your coffee hour donation to the Healing Fund (can) raised \$150.00 for programs to help alleviate the sad results of the Residential Schools on our First Nations People.

Through the Mission and Service Fund our congregation has once again raised \$57,863.00, generously supporting the work of the United Church in Canada and through our partners around the world. Thank you.

Anyone who would like to be part of outreach at City View United would be welcome on this committee. We would also welcome your suggestions and ideas.

*Respectfully submitted by the M&O Committee
Karen Boivin, Dawn Hamilton, Marg Knight, Lambert Okrah, Frank Pole, Sheila Smith*

C.3.3 Hamper Sub-committee Report, 2016 Project

The hamper Committee this year included Chair: Robert Pegrum and members Fern and David McGale, Ron Horton, Mindy Benoit, Barb Williams, Michele and Craig Sutor, Lloyd Seaman and Joan Dobson.

Families were referred by Caldwell Family Centre, Debra Dynes Family House, and Century, Meadowlands, Sir Winston Churchill and Sir Guy Carleton Schools, and Marg Knight.

Food was collected by Century, Sir Winston Churchill and Meadowlands Schools. The food drive was so successful that extra food was sent to Debra Dynes, Caldwell, and the Food Bank.

Kiwanis again kindly supplied some drivers to help with the deliveries.

72 Hampers were prepared. These each contain a full Christmas Dinner and extra canned goods and staples, a gift for all of the family, gloves or mittens for all the family, and a box of chocolate.

Another 50 families received \$50 in food vouchers. A further 20 families received a \$25 food voucher. All families were vetted by Caring and Sharing to avoid duplication. \$500 will be sent to Caring and Sharing to help with families that were not assigned sponsors.

39 Friendship baskets were delivered and well received. A further 8 people received cookies only.

Financial Results:

<u>Income:</u>	<u>2015 Project</u>	<u>2016 Project</u>
- Nepean Kiwanis	\$ 2,500	\$ 2,500
- CJOH-TV (Union Local 715M)	500	500
- Rotary Club of West Ottawa	750	500
- "Outside" Individuals	200	200
Total income from "outside" sources	<u>3,950</u>	3,700
Income from the Congregation	<u>4,465</u>	<u>4,515</u>
Total Income	<u>8,415</u>	<u>8,215</u>

<u>Expenditures:</u>	<u>2015 Project</u>	<u>2016 Project</u>
-Food:		
Mc Daniel Independent Grocers	\$ 3,000	\$ 3,701.31
Other Grocery Purchases	780	367.30
- Supplementary presents for adults, etc	706	998.35
- Misc.(stationary, postage, gift certs., etc	0	180.81
- Food Vouchers, Metro/Basics	2,500	3,000.00
- Friendship Baskets	0	0
- Commitment, Donation, C & S	<u>500</u>	<u>0</u>
Total Expenditures	<u>7,486</u>	<u>\$ 8267.77</u>
Surplus/(Deficit) Income - Expenditure	929	(52.77)

Total # Food Hampers & Vouchers 71 + 100 vouchers 72 +120 vouchers

Our donation to Caring and Sharing will be made this month for \$ 500.00. This makes our deficit \$552.77

The amount in our account at the end of 2015:	\$6,511.00
Deficit for 2016: \$52.77 + \$500 to Caring and Sharing is:	<u>552.77</u>

Amount in Hamper Committee Account now:	<u>\$5,958.23</u>
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The Committee will express on your behalf our thanks to the local schools and the business community for their long standing interest and commitment; we could not do it without them. We wish everyone a Happy and Prosperous 2017 and look forward to a repeat success next Christmas.

*Respectfully submitted,
Joan Dobson for Robert Pegrum*

C.3.4 United Church Women

The United Church Women completed another successful year of Christian Fellowship and service.

We were saddened by the loss of so many of our good and faithful women. Judith Fulton, though she had moved away to Ames, Iowa, had guided the Naomi Unit for many years; Anne Brown, who opened her home for their meetings and Evelyn Faulkner.

For the Miriam Unit: Florence Dubois (adherent) and Ruth Leggett. Ruth was also responsible for organizing the Phoebe Unit in early 1980, for which we will always be very grateful.

For the Dorcas Unit, we remember Agnes Paterson, formerly a member of CVUC.

We also remember Alice Paulhus, Gladys Mulligan (Adherent), Doryse Hopkins, Verna Dennis and Dana Petrie, who started and stocked our popular CVUC library in the Friendship Room. We remember you Dana, each time we take a book out to read.

Of the four units, Miriam and Phoebe units remain. The Miriam unit rely on internal funding for outreach and local commitments. The Phoebe unit, along with help from the "Grannies" of the Stephen Lewis Foundation, organized a successful Bridge/Luncheon.

Thanks to the ladies of the congregation for their continued interest in their organization and the life of City View United Church.

*Jean Baenziger
UCW President*

C.3.4.1 UCW Financial Statement

CITY VIEW UCW FINANCIAL REPORT - 2016

Balance Forward January 1, 2016		\$	515.24
<u>Income:</u>			
Units	1,600.00		

	1,600.00		1,600.00

			2,115.24
<u>Disbursements:</u>			
City View Church	400.00		
Mission & Service	350.00		
Foster Parents Plan	234.00		
Gifts	150.00		
Charities - Debra Dynes	100.00		

	1,234.00		1,234.00

Balance as at December 31, 2016		\$	881.24
			=====

C.3.5 Men's Club

The Men's Club completed another successful year.

The members of the 2016 Executive are President – Art Oulton, Programs – Ken Mitchell, Treasurer – Ev Zytveld, Membership – Bill Love.

The Programs speakers for the 2016 year with meal and attendance numbers:

January: Rev Whit Strong – spoke on Ministers Stress and the ways that can be considered to reduce it. The **meal** was Pot Luck and the team included Charles Knight, Stan Parkhouse, Dave McGale. **Attendance:** 28 plus 9 after dinner guests

March: Rev Teresa Burnett-Cole – failed to arrive. Her topic was to have been **First Nation Education Today**. The **meal** was a chicken dinner prepared by Grant Johnston and his team. **Attendance** 26

May: Ladies Night was **Jazz History Night** with Trisha Elliott and Bill Love. **Meal** was pizza and salad. **Attendance** 65

September: Marie-Soliel – Ottawa 2017 Committee spoke on some of the Ottawa events planned for **Canada's** 150 year celebrations. **Meal** was a barbecue with Carl Kritsch as co-ordinator and Wayne Mitchell as barbecue manager. **Attendance** 24. The Executive was disappointed in the numbers in attendance.

November [Remembrance meeting]: Bill Love spoke on the **Royal Canadian Navy – problems faced in WW 2 and comparison with today's Royal Canadian Navy**. Charles Knight read Flanders Fields and David Oulton played the Last Post. **Meal was** spaghetti and salad prepared by Bob Scott with help from Lloyd Seaman and Ken Mitchell. **Attendance** 35

The Club continued to be involved in the Snow Flake Bazaar – with Glenn Hogaboam once again coordinating the restaurant. Other fund raisers were Poinsettia sales - Lloyd Seaman coordinator, Maple Syrup sales jointly coordinated by Dave McGale and Ken Mitchell. The Club sponsored 3 children in their attendance at the Summer Camp Awesome event.

The Financial statement shows details of donations, expenses and receipts.

The president Art Oulton has retired in 2016 due to health reasons. Three members were contacted for their interest as serving as President. The responses were negative. At the November meeting it was stressed the Club would not be able to continue after the May 2017 meeting unless a President and Catering Coordinator positions could be filled. It was suggested the Club may want to consider meeting monthly as a **Breakfast Club**, or a **Lunch Club** or possibly changing to a **SENIORS CLUB** with a daytime meeting. These options will be considered in 2017.

*Respectively Submitted
Art Oulton – President*

C.3.5.1 Men's Club Financial Statement

2016 Financial Report of CVUC Men's Club

Funds on hand January 1,2016 \$2,368.46

Activity	Receipts	Expenses	Balance	
Dinner meetings	\$598.56	\$274.19	\$324.37	
Maple syrup project	\$2,000.00	\$1,620.00	\$380.00	
Poinsettias	\$2,075.14	\$1,427.13	\$648.01	
includes \$40 receivable				
Miscellaneous	\$0.00	\$578.56	-\$578.56	
Bank charges	\$0.00		\$0.00	
Donations - see below	\$0.00	\$1,125.00	-\$1,125.00	
Totals	----- \$4,673.70 =====	----- \$5,024.88 =====	----- -\$351.18 =====	----- -\$351.18 -----

Funds on hand December 31,2016 \$2,017.28
 includes a receivable of \$40. =====

Detail of Donations made:

CVUC operating fund	500.00
Operation come home	50.00
Harvest House ministries	50.00
Camp Awesome	225.00
Speakers' charities	0.00
CVUC-other donations	100.00
Other donations	200.00

	1125.00
	=====

C.4 Communications and Events Committee

C.4.1 Communications

With the introduction of the new committee structure for this year, this report represents the first for the new Communications and Events Committee. The objective of this committee is to: first, meet the needs of the church, and maintain a strong focus on helping with the communications and promotion of all activities and events throughout the church; and second, to align with our mission and vision statements, to also focus on our efforts to be a welcoming church and a church which also reaches out to help and support the needs of our community.

Karen, more specifically, is now taking the goals for our church as set out by the Transition Team and setting up a 'Next Steps' team, to look at expanding our faith in God, supporting those in need, and strengthening community relationships.

Since this new committee became more active in the Fall of 2016 the following can be reported.

— **Frequent planning sessions** with Rev. Karen Boivin, Mary Lynne Harvey (office administrator) and Larry Dobson (Chair of Communications and Events Committee).

— **Communications from Council.** Council meetings bring about changes on an ongoing basis. These are now being reported each month in the weekly email announcements (E-Announcements) usually under the title, Council Notes. These emails go out to 152 people.

— **Our Website** continues to keep people current with weekly news in our church as well as in our community.

- It now links directly with our Facebook page.
- It also provides links directly to the Church at large (United Church of Canada, Presbytery, Montreal Conference, the UC Observer, etc.)
- It now provides people with the opportunity to donate on-line through 'Canada Helps' with a 'Donate NOW' button on the front page of the site.
- Podcasting of Karen's sermons each week continues.
- Photos of recent events keep people aware of our church work even if they haven't been part of the activity.

— **Our Facebook page** has become more active. All members of the church can post and comment. Posts have been made on our members activities, such as their personal activities and photos; our own church events, such as our Bazaar; activities elsewhere in Canada, such as Vancouver's First United Church project; and world concerns such as violence against women, among other things.

— **Promotions for events**

— New special signs have been made with the help of Janet Hrnchiar, publicizing our Christmas Eve services. In all, seven signs were made this year and put out at nearby corners in our community by Ray Boucher. Attendance at both Christmas Eve services was slightly up over last year.

— More effort has gone into publicizing events such as the Snowflake Bazaar and the Hamper Project, the Phoebe's Bridge Day, and the Men's Club Speaker's Event featuring Rev. Anthony Bailey.

— **Our Community Outreach**

— As our new year begins our long-awaited family from Eritrea is arriving as of Feb 16th. Ongoing communications with our members keeps us aware of this family's needs and how we can help.

*Respectfully submitted,
Larry Dobson, Chair*

With our new council committee structure, we no longer have the CR Committee directly on Council. The report of their year-end events is now channeled through the Council's Communications and Events Committee, as is the report from the Bazaar Subcommittee.

C.4.2 Congregational Relations Committee Report

The congregational relations committee consists of Michele Suitor and Barb Williams and plays an important role in the life of City View United Church and has been very busy with regular events held throughout the year.

On March 27th, which was Easter Sunday, we organized brunch for congregation members following the early worship service and prior to the second service. There were approximately 45 people in attendance.

On June 5th, we held a farewell luncheon for Rev. Trisha Elliott and Rev. Dr. Christine Johnson. Due to the large numbers we expected, we had a sign-up sheet and as usual, the congregation came through with sandwiches, fruit and vegetable platters and desserts. The committee provided cheese, crackers and beverages. It was a wonderful event and approximately 120 people attended and had a wonderful afternoon of fellowship.

The church picnic was held on June 12th. It had to be held inside this year due to the weather but was a wonderful event all the same. It was a potluck event with this committee providing the hotdogs and drinks. There were 70 people in attendance and everyone enjoyed good food and fellowship. As usual, this event would not be as successful if not for our wonderful volunteers so many thanks to all those who helped, especially Craig Suitor.

On September 11th we held a very successful welcome back hotdog lunch after church, which was attended by both young and old. There were approximately 90 people in attendance.

On November 6th, we held a Covenanting Service for Rev. Dr. Karen Boivin and this committee served refreshments and cake afterwards.

At the time of this report, we continue to call for volunteers to serve coffee and juice after church. There is a sign-up sheet in the church and many regulars that help out with this task. Although this committee is small, it works hard within the church to provide opportunities for fellowship and looks forward to what we have planned for 2017.

We would also like to take an opportunity to say a special thank you to Mary Lynne who is integral to this committee. She helps with planning our events and is very helpful when we need to bounce around ideas. She is also always willing to donate food and time to any event we hold throughout the year. We could not do what we do without her assistance and support.

*Respectfully Submitted
Michele Suitor and Barb Williams*

C.4.3 Bazaar Committee Report

This Year's event was held on November 19, 2016. Many people contributed to this venture through the generous donation of items (home baking, knitting, jewelry, crafts, books, toys, collectibles, etc.) and their time (setting up and taking down, men's club restaurant, floor plans, decorating, creating items to sell, obtaining donations for silent auction, leading and helping at tables, providing security, greeting and providing assistance to attendees, operating the elevator, etc.). The committee members also generously contributed of their time and talent to help make this event a success. This year, several people provided additional help for the planning and implementation of the event and helped to make it a success. The financial total as of December 31 was \$12,280 which is slightly increased from the 2015 event. Many thanks to everyone for their support for this very worthwhile and community-building event!

The tentative date for next year's event is November 18, 2017. Please mark it on your calendar so that we can make next year's event even better!

If you have any questions, feel free to forward them to Kim Benjamin (613-727-6320 or deltakim@yahoo.com).

Respectfully submitted,
Kim Benjamin, Bazaar Coordinator

C.4.3.1 Snowflake Bazaar – Exhibitors Services

– As of December 6, 2016

Booth	Contact Name	2014 Receipts	2015 Receipts	2016 Receipts
Snowflake Bazaar Restaurant	Glenn Hogaboam	1344.00	1332.20	1033.00 +151.05
Silent Auction	Grant Johnston	1498.00	1888.00	1073.00 + 316 +7
Knitting and Sewing	Teena Campbell	1491.90	942.50	852.30 + 148.00 + 20.
Crafts	Youth Group (+Barb Williams assist.)	370.00	304.80	394.75 + 91.20
Gifts and Collectables	Phoebes: Pat Beauchamp	2050.80	2123.85	2190.20
Jewellery / Handbags / Scarves (vintage/gently used)	Norma Wells	571.00	569.05	646.95
Children's Books, Toys, Puzzles	Cynthia Fortura	309.40	311.95	461.25
Books and Media	Bruce Petrie	474..85	638.30	516.20
Baking	Liz Mitchell	994.50	639.75	943.65
Deli	Maria Boodhoo	1228.60	953.35 +140=1093.35	871.50
Jams and Jellies	Miriam's: Julia Zytveld	526.00	405.00	487.50 + 88.50
Cookie Walk	Iola Lucas	763.50	482.00	643.15
MCDC end of hallway: Scouts / Popcorn	Wayne Hannan	n/a	n/a	n/a
Lobby: Calendars (\$5 per unit sold)	Fred Christie		562.50 [rec'd July 16]	800.00 estimated
80/20 – Lobby Arts & Crafts	Gale Thibaudeau	40.00	25.00	60.00
80/20 – Gale's Hand Made Cards	Gale T daughter			35.00
80/20 – Beadwork (jewellery)	Emily Hrnchiar	80.00	100.00	80.00 + 5.00
80/20 – Christmas Crafts, Jewellery	Wanda White		42.00	Next year
80/20 – Crafts, Pot Scrubbers, etc.	Michelle Wiseman		25.00	30.00
80/20 – Art Print Cards and Paintings	Janet Hrnchiar	25.00	25.00	36.20
80/20 – Photography, Photo Cards	Chris Hrnchiar	70.20	44.00	41.25
80/20 – Photo cards/prints, bookmarks, etc.	Betty Renwick		25.00	40.00
80/20 – Paintings, art prints/cards Books	Roger and Ruth Latta	25.00	25.00	25.00
80/20 – African Baskets, Crafts, Clothing	Lambert Okrah	110.00	54.00	80.00
80/20 - Jewellery, Dolls	Eleanor Hastings		25.00	25.00
80/20 – Aboriginal art	Daniel Beland		25.00	60.00
80/20 – Aboriginal art	Murielle Boucher-Lalonde		20.00	
80/20 – Aboriginal art – body products	Lina Boucher		10.00	
80/20 – Avon				25.00
Expenses \$172.30		\$12334.05	\$11738.25	\$12280.65
	TOTALs			

C.5 Finance and Administration

C.5.1 Finance General Update

Envelope/Counting Coordinator

The changes in the Council organization have given me cause to change my title [self-named]. The focus is the counting of Sunday offering as well as special events such as the church Bazaar. Also responsible for the ordering and distribution of the offering envelopes and responding to related questions.

The team is composed of Bill Boone, Dwayne Johnston, Janice Hopkins, Art Oulton and Bruce Petrie. Other members who participated in the 2016 counting operations are Jim and Dianne Watchorn, Glenn Hogaboam, Dorothy and Doris Latour, Grant and Shirley Johnston, Ev and Julia Zytveld, Iola Lucas, Heather Cummings, Alice Black, Fern McGale, David Oulton and Carl Kritsch.

I would like to thank all the people for contributing their time.

*Respectfully submitted,
Art Oulton*

C.5.2 Property

The Property Committee continues to oversee the maintenance of the Church facilities and surrounding property in keeping with its mandate. We are a small committee of three so we meet on an “as required” basis but maintain contact with each other on a regular basis to ensure the ongoing maintenance services such as snow removal, lawn maintenance, heating systems, are performed.

Regular inspections of certain systems such as the elevator are carried out by various government authorities. I’m pleased to report that we continue to meet all regulatory requirements.

A lot of the ongoing day to day maintenance is carried out by Church members who give of their time and talents to complete these tasks thereby reducing the financial cost of this work. In particular, I would like to thank Dave McGale and Wayne and Liz Mitchell for their work in completing a host of miscellaneous tasks throughout the year.

In 2016, only one major project was carried out and that was the replacement of the roof over the sanctuary. This project was completed on time and on budget.

Chris Fleming stepped down as Chair and as a member of the Committee during the year. I want to thank Chris for his valuable contribution to the work of the committee. I also want to thank my fellow Committee members – Dave McGale and Gary Thomas - for their continued commitment and advice.

*Submitted by,
Colin Potts, Committee Member*

C.5.3 Membership

Membership Statistical Report For 2016

	<u>2016</u>	<u>2015</u>	<u>2014</u>	<u>2013</u>
Number of Households within Congregation	334	336	369	371
Number of Members within Congregation	325	332	377	379
Number of Adherents within Congregation	<u>297</u>	<u>292</u>	<u>319</u>	<u>307</u>
Number of people under the pastoral care of CVUC	<u>622</u>	<u>624</u>	<u>696</u>	<u>686</u>
Received members during the year by:				
Confirmation	5	0	0	0
Profession/Reaffirmation of Faith	1	0	6	5
Transfer of Membership	2	0	1	3
Members Removed from Roll by:				
Death	12	10	12	11
Transfer	1	0	2	4
Request (of the member)		0	0	5
Action of CVUC Council: (members-in process)		35	0	0
Action of CVUC Council: (adherents-in process)		35	0	0
Additional Activities:				
Number of infant baptisms	6	4	5	5
Number of adult baptisms	0	0	0	0
Number of marriages conducted by CVUC Clergy	0	1	3	1
Number of funerals conducted by CVUC Clergy	5	16	11	22

C.6 Ministry & Personnel Committee

The M&P Committee is in effect the Human Resources department for CVUC. We consult with our staff on a regular basis to discuss any issues or matters related to working conditions or work relationships. The committee is responsible for interpreting and changing job descriptions, hiring new staff, issuing service contracts, and making recommendations to Council on staff compensation. We also coordinate annual reviews of our ministry and staff.

In 2016, we said a lot of goodbyes. We said goodbye to our Youth Leader, Brianna Shea, as her university plans were taking her out of town. We bid farewell to Rev. Trisha Elliott and Rev. Dr. Christine Johnson as their contracts for the transition period ended. Unfortunately, we also had to say goodbye to Lan, our caretaker who died in July after suffering a heart attack and subsequently a stroke. He had been our caretaker for 34 years. (See his eulogy below)

We also said several hellos this year. In August, we welcomed Rev. Martin Carnahan who we hired to fill the gap between the end of Trisha's contract and the arrival of a new minister. In September, we hired Patrick Pearson to be our new custodian.

We welcomed Rev. Dr. Karen Boivin in August to take on the combined role of Worship, Faith Development and Pastoral Care. She has jumped in quickly and is helping us grow as a congregation. It is important to note that moving from a multi-minister (1.4-person year) to a single ministerial position will require us to have supply ministers on many Sundays to lead services and to be on call for pastoral emergencies. In addition, the priorities for having a ministerial presence at some events or services may be affected. Nonetheless, we are looking forward to Karen's leadership and ministry at CVUC.

I want to express our sincere appreciation to our former ministry team, Trisha Elliott and Christine Johnson, for their leadership and support to us in the transition period. I also want to thank our former youth leader, Brianna Shea, our organist & senior choir director Jiri Hlavacek, our office administrator/secretary Mary Lynne Harvey, our bookkeeper and envelope secretary Veronica Moore, our former custodian Lan Nghiem, and our night lockup person Graham Steeden. In addition, I want to thank our new minister, Karen Boivin, and our new custodian, Patrick Pearson who joined us this fall. Each in their own area of ministry or service has demonstrated their dedication and commitment to City View in 2016.

Finally, I wish to thank my committee members, Joan MacDonald, Ev Zytveld, and Peter Fortura who provided sound advice and support and filled in for me on several occasions in dealing with M&P matters this year.

Respectfully submitted
Harry Bender
Chairperson M&P
cvuc.map@rogers.com

C.6.1 Lan Nghiem – 1950-2016

16 July 2016

Lan Thuong Nghiem passed away on 13 July 2016 with his family by his side. He was born on 9 October 1950 in South Vietnam. He was one of eight siblings in the family. He married Van Hoang on 20 April 1978. As a result of the conflict in Vietnam, they were interned in refugee camps in Hong Kong from 1979 to 1981.

Lan, and two of his brothers, their respective families, and their mother all immigrated as refugees to Canada in the early 1980s.

Lan's one brother and family were sponsored by City View United Church. Another brother's family was sponsored by St Columba Anglican Church. Lan and his wife were government sponsored refugees as part of the Project 4000 initiative headed by Marion Dewar. Gail Drysdale recalls meeting Lan and his family at the airport. They looked so lost, tired, and bewildered as they were arriving in this strange new land. However, they soon started to adjust to their new surroundings. The three families all lived together in a triplex in the Market area for several years and supported one another as they adjusted to their new country.

Lan and his wife, Van, have three children. Ming the oldest was born in Hong Kong and John and Kevin were born here in Canada.

One of Lan's brothers was hired to work as the custodian at City View United Church. Because of illness, he was unable to continue working at CVUC. In 1982, Lan accepted the position vacated by his brother, a position he held for 34 years. The job involved working for two employers – the church and the City View Daycare which rented space in the church. Lan would work for a couple of hours in the morning and an hour and a half at the end of the day for the church. However, the bulk of his time was actually spent doing custodial work for the City View Daycare. Even after the Daycare moved to Barrhaven, Lan continued to work this split shift at City View. Just last year, Lan retired from the Daycare job and started working a single 3.5 hour morning shift at the church.

Lan's original given name was Tsin – spelled T-S-I-N. Because of the sound and the meaning of his name in English, he was encouraged to use a different name, especially since he was working for a church. And so "Lan" became his preferred given name.

Lan was very aware of the cost of things. He would often come into the office at City View and tell the secretary or minister about the price of gas at the Ultramar, or as he called it "The Bird" service station on Merivale Road. One day, Isabel Bender arrived at City View with her new blue Mustang. Isabel was showing off her new car to Lan. With a gleam in his eye, Lan responded with a gesture of turning the car key on and uttering "Vroom, vroom – one dollar. Vroom, vroom – one dollar."

Lan was an efficient and effective custodian who went about his work quietly. He was always willing to help out when asked. He was always pleasant and greeted everyone with a smile. He was even still smiling after all the snow shoveling this past winter.

Lan received his Canadian Citizenship papers in 1993. When asked at that time, what Canada meant to him, Lan described fishing at Mississippi Lake and living in a country where there was no war and people were friendly. And when asked about City View United Church, Lan smiled and replied "City View, good people". We will miss him very much.

C.7 BOARD OF TRUSTEES

Members (at year end): Wayne Mitchell (Chair), Dorothy Latour, Stanley Parkhouse, Cairine Thomas, Dianne Watchorn, Rev. Karen Boivin. It has been a year of change on the Board, with new members Wayne Mitchell, Dianne Watchorn and Rev. Boivin. Rev. Trisha Elliott departed with the grateful thanks of the congregation at the end of her Transitional Ministry. Heather Cummings retired from the Board in May but has kept in touch by meetings or e-mail to assist our transition.

Archives: The responsibility for Archives was transferred to Council in 2015. The CVUC constitution will be amended in 2017 to reflect this change.

Insurance: We continue to be insured under the General Insurance Plan for the United Church of Canada, covering Property Loss; Damage from Boiler/machinery Breakdown; Crime Loss; and General Liability. Directors and Officers Liability Insurance is covered under a separate national policy of the United Church of Canada.

Investments: Funds nominally under the direction of the Trustees have been reinvested with the other Church reserve funds.

Memorials: In 2016 donations were received by the Memorial Fund or Epworth Entrance Project in memory of 12 persons.

Rentals: The day to day administration of the use and rental of Church space is ably managed by Mary Lynne Harvey. The value of rentals received in 2016 was \$60,667, of which approximately \$38,000 was from the Presbytery/Conference joint lease. This lease ends June 30, 2017. Negotiations are underway with Presbytery to renew for approximately 50% of the space. Conference is not in a position to renew due to Church restructuring.

A search for replacement full-time tenants is a work in progress, and consumed a fair amount of the Trustees' attention in the second half of 2016. A working group with representatives from Communications, Property, and Finance was assembled to work on this project.

Board Activities: The Board has identified the need to update its policies and procedures covering the general areas of its responsibility. The Archives Policy was simply withdrawn as superseded by more recent Council policy, but the others remain as future work for 2017.

*Respectfully submitted,
Wayne Mitchell, Chair*

C.8 Ottawa Presbytery

The Ottawa Presbytery meets monthly at various churches within the Ottawa and Gatineau areas, to worship together, do business, be a church community and to share information among all the member churches. The members of Presbytery consists of representatives, both lay and clergy, from all churches within its boundaries.

In 2016 the CVUC presbyters were our Reverends Trish Elliott, Christine Johnson up to August, Martin Carnahan for a short period and then Karen Boivin. Our official lay reps were Jim Watchorn and Ev Zytveld. In addition our attendance was augmented from time to time by Alice Black, Isabel Bender, Charles Knight and Rev. Stan Parkhouse. Charles Knight takes turns acting as the official parliamentarian of the Presbytery at its meetings.

The most important item of business in 2016 was the continuation of discussing the mechanics of the implementation to the new form of the United Church. The official plan calls for a 2018 implementation. Various phases of this restructuring of the United Church have been, and are being, discussed at all levels of the church, with approvals required at different levels. This process will continue.

As we get closer to the United Church re-structuring, there are still unsolved areas. One area is the way the church operations are financed. The prime reason for the church's restructuring is to save money in its operations. There are different ways that the assessments from higher church levels are calculated and CVUC and fellow congregations are at the bottom level where the buck stops. Ottawa Presbytery finance committee has forwarded its' preferred method for calculating assessments to General Council staff but no positive acknowledgment has been received. Another area is of course the makeup and boundaries of the new "middle" tier or regions and the new staff requirements.

If you would like more information about Presbytery, please contact any one of us.

*Respectfully submitted,
Everard (Ev) Zytveld, Presbytery Rep.*

D FINANCIAL REPORTS

The Financial Statements for the year ended December 31, 2016 and the Operating Fund and Building Repairs and Improvement Fund Budgets for 2017 are presented for your consideration on the following pages.

The statements are presented using our new committee structure. In the new structure, Ministry and Personnel is unchanged, Finance and Administration includes the former F & A, Property and Membership committees, Worship and Education includes the former Worship and Christian Development (excluding Camp Awesome), Communications and Events includes the former Congregational Relations plus Camp Awesome, and Community Care and Outreach comprises the former Mission and Outreach and Pastoral Care committees.

For 2016, both the Operating Fund and the Building Repairs and Improvement Fund ended the year with a surplus (\$11,203 and \$1,218, respectively). For the Operating Fund, the surplus was due primarily to the congregational decision during the year to eliminate the part-time minister position. Lower than expected expenditures on property maintenance and for the youth leader position also contributed. PAR and envelope givings continued to decline (by about \$18 thousand) and were well below our budget target, although higher than expected rental revenues offset the decline by about \$8 thousand. For the Building Repairs and Improvement Fund, total givings met our budget target, and congregational approval was received to increase the expenditure target by \$15 thousand to fund the sanctuary roof repair.

For 2017, the Operating Fund budget approved by Council for consideration reflects a continuation of the trend towards lower givings, as well a reduction in rental income resulting from the departure of the M & O Conference staff at the end of June. It also reflects a reduction in "Other" income compared to the last two years where \$10 thousand was received each year through a one-time grant and a bequest. As a result, given expected expenditures, the Operating Fund is projected to be in deficit by \$9,654 at year-end.

The Building Repairs and Renovation Fund budget projects a surplus of \$5,000, predicated on a successful fund-raising effort to raise \$10,000 toward proposed expenditures to acquire new video equipment and hearing-assist devices for the sanctuary, at a cost of \$15,000 and \$4,000, respectively.

I would like to extend my thanks to members of the former Finance and Administration Committee (Art Oulton, Janice Hopkins, Bill Boone and Dwayne Johnston) and to our book-keeper, Veronica Moore, for their valuable assistance throughout the year, and to members of Council for their help in developing the draft budget for 2017.

*Respectfully submitted,
Bruce Petrie, Treasurer*

D.1.1 Statement of Revenues, Expenses and Balances

CITY VIEW UNITED CHURCH							
STATEMENT OF REVENUES, EXPENSES AND FUND BALANCES							
YEAR ENDED DECEMBER 31, 2016							
	OPERATING	BUILDING REPAIRS & IMPROVEMENT Note 3	MEMORIAL	SPECIAL PURPOSE AND OUTREACH Note 4	TOTAL 2016	TOTAL 2015	
REVENUE							
Givings	\$ 208,498	\$ 16,130	\$ 1,468	\$ 74,310	\$ 300,406	\$ 322,658	
Rentals	\$ 63,617				\$ 63,617	\$ 55,860	
Investment income	\$ 5,952				\$ 5,952	\$ 7,451	
Other	\$ 20,704	\$ 4,928	\$ -	\$ 12,232	\$ 37,864	\$ 48,301	
TOTAL	\$ 298,771	\$ 21,058	\$ 1,468	\$ 86,542	\$ 407,839	\$ 434,270	
EXPENSES							
Ministry & Personnel	\$ 203,718				\$ 203,718	\$ 219,453	
Finance & Administration							
Finance	\$ 34,959				\$ 34,959	\$ 40,294	
Property	\$ 49,588	\$ 19,840			\$ 69,427	\$ 101,134	
Worship & Education	\$ 5,099				\$ 5,099	\$ 4,301	
Communications & Events	\$ 3,195				\$ 3,195	\$ 3,724	
Community Care & Outreach	\$ 1,009			\$ 4,446	\$ 5,455	\$ 4,383	
Mission & Service				\$ 57,864	\$ 57,864	\$ 60,602	
Other				\$ 12,554	\$ 12,554	\$ 14,384	
TOTAL	\$ 297,568	\$ 19,840	\$ -	\$ 74,864	\$ 392,272	\$ 448,276	
REV less EXP	\$ 1,203	\$ 1,218	\$ 1,468	\$ 11,678	\$ 15,567	\$ (14,006)	
INTERFUND TRANSFERS	\$ 10,000	\$ -	\$ -	\$ (10,000)	\$ -	\$ -	
SURPLUS (DEFICIT)	\$ 11,203	\$ 1,218	\$ 1,468	\$ 1,678	\$ 15,567	\$ (14,006)	
FUND BALANCE							
Beginning of Year	\$ 125,103	\$ (66,329)	\$ 37,384	\$ 38,701	\$ 134,859	\$ 148,865	
End of Year	\$ 136,306	\$ (65,111)	\$ 38,851	\$ 40,379	\$ 150,426	\$ 134,859	

D.1.2 Building Repairs and Improvement Fund 2016

CITY VIEW UNITED CHURCH						
BUILDING REPAIRS AND IMPROVEMENT FUND 2016						
				BOILER	GENERAL	TOTAL
COSTS						
Expenses					\$ 19,840	\$ 19,840
TOTAL				<u>\$ -</u>	<u>\$ 19,840</u>	<u>\$ 19,840</u>
INCOME						
Regular donations					\$ 19,082	\$ 19,082
Epworth fundraising donations					\$ 4,928	\$ 4,928
Less: Transfer to Operating fund (1)					\$ (2,952)	\$ (2,952)
TOTAL				<u>\$ -</u>	<u>\$ 21,058</u>	<u>\$ 21,058</u>
NET COST				<u>\$ -</u>	<u>\$ (1,218)</u>	<u>\$ (1,218)</u>
Balance beginning of year				<u>\$ 25,000</u>	<u>\$ (91,329)</u>	<u>\$ (66,329)</u>
Balance end of year				<u>\$ 25,000</u>	<u>\$ (90,110)</u>	<u>\$ (65,110)</u>
Note: (1) Transfer to cover expenditures previously charged to Building Fund.						

D.1.3 Statement of Financial Position as of December 31, 2016

CITY VIEW UNITED CHURCH					
STATEMENT OF FINANCIAL POSITION AS OF DECEMBER 31, 2016					
		<u>2016</u>	<u>2015</u>		
CURRENT ASSETS					
Cash, receivables		\$ 32,919	\$ 38,506		
Other		\$ 4,243	\$ 6,380		
		<u>\$ 37,162</u>	<u>\$ 44,886</u>		
INVESTED ASSETS (Note 2)					
TD Waterhouse Account		\$ 254,454	\$ 231,865		
BCE shares (book value)		\$ 377	\$ 377		
		<u>\$ 254,831</u>	<u>\$ 232,242</u>		
CHURCH PROPERTY (at cost)					
Land		\$ 11,000	\$ 11,000		
Building		\$ 650,174	\$ 650,174		
Equipment		\$ 61,964	\$ 61,964		
		<u>\$ 723,138</u>	<u>\$ 723,138</u>		
TOTAL ASSETS		<u>\$ 1,015,131</u>	<u>1,000,266.06</u>		
REPRESENTED BY:					
Equity in Church Property		\$ 723,138	\$ 723,138		
Trustee-Managed Funds (Note 6)		\$ 135,955	\$ 136,105		
Memorial Fund		\$ 38,851	\$ 37,384		
Building Fund (Note 3)		\$ (65,110)	\$ (66,329)		
Special Purpose & Outreach Funds (Note 4)		\$ 40,379	\$ 38,701		
Due to church groups (Note 5)		\$ 3,244	\$ 3,244		
Current liabilities		\$ 1,535	\$ 2,087		
Operating Fund/Retained Earnings		\$ 137,138	\$ 125,936		
TOTAL		<u>\$ 1,015,131</u>	<u>\$ 1,000,266</u>		

D.1.4 Notes to the 2016 Financial Statements

CITY VIEW UNITED CHURCH							
NOTES TO THE 2016 FINANCIAL STATEMENTS							
Note 1	Accounting Policy:						
	City View United Church is a registered charitable organization exempt from income taxes. The consolidated financial statements have been prepared on an unaudited basis and reflect the following significant accounting policies:						
	- Donations given to the church with specific restrictions are used only for those purposes						
	- Church-owned assets are reflected at cost.						
	- Investments are reported at cost plus accumulated and accrued income.						
Note 2	Investments:						
	The funds are invested with TD Waterhouse as follows:						
	Cash						\$1,572
	Fixed income (GICs, bonds, etc)						\$177,196
	Equities (Exchange traded funds, shares)						\$75,686
	TOTAL						<u>\$254,454</u>
	As of December 31, 2016, the market value of the above securities, provided they are not cashed before maturity, was \$254,269.						
Note 3	Building Repairs and Improvement Fund:						
		OPENING	REVENUE	EXPENSE	TRANSFERS	FUND	
		BALANCE			IN (OUT)(1)	BALANCE	
		\$ (66,329)	\$ 24,010	\$ 19,840	\$ (2,952)	\$ (65,110)	
	(1) Transfer of \$2,952 to Operating fund to cover expenses previously charged to Building fund.						
Note 4	Special Purpose & Outreach Funds:						
		OPENING	REVENUE	DISBURSE-	TRANSFERS	FUND	
		BALANCE		MENTS	IN (OUT)(1)	BALANCE	
	Mission and Service	\$ -	\$ 57,864	\$ (57,864)	\$ -	\$ -	
	Outreach	\$ 335	\$ 4,506	\$ (4,446)	\$ -	\$ 395	
	Benevolent	\$ 14,608	\$ 3,330	\$ (3,613)	\$ -	\$ 14,324	
	Music, Organ & Sound	\$ 3,823	\$ 395	\$ (395)	\$ -	\$ 3,823	
	Christmas Hampers	\$ 6,511	\$ 8,215	\$ (8,268)	\$ -	\$ 6,458	
	Bazaar	\$ 12,471	\$ 12,232	\$ (221)	\$ (10,000)	\$ 14,483	
	Sunday School Projects	\$ 953	\$ -	\$ -	\$ (58)	\$ 895	
		<u>\$ 38,701</u>	<u>\$ 86,542</u>	<u>\$ (74,807)</u>	<u>\$ (10,058)</u>	<u>\$ 40,379</u>	
	(1) Transfer from Bazaar to Operating fund as per budget.						
Note 5	Due to Church Groups:						
	Sunday School				\$ 1,821		
	Library				\$ 229		
	Youth Group				\$ 1,194		
					<u>\$ 3,244</u>		
Note 6	Trustee Managed Funds:						
	Shouldice Bursary Fund		\$ 25,855				
	W. MacLachlan Fund		\$ 25,000				
	MacLachlan Fund		\$ 23,057				
	Mary Freeman Fund		\$ 61,666				
	BCE Shares		\$ 377				
			<u>\$ 135,955</u>				

D.1.5 Summary of Givings

City View United Church SUMMARY OF YEARLY OFFERINGS BY RANGE (FOR GIVING YEAR: 2016)



Print Date: 2017/01/31

Yearly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$50.00	52	\$1,498.00	22.22	0.51
\$50.01 - \$100.00	12	\$1,022.00	5.12	0.35
\$100.01 - \$200.00	14	\$2,018.00	5.98	0.68
\$200.01 - \$500.00	30	\$11,232.00	12.82	3.79
\$500.01 - \$1000.00	37	\$25,402.33	15.81	8.58
\$1000.01 - \$5000.00	79	\$163,355.66	33.76	55.15
\$5000.01 - \$8000.00	6	\$37,863.00	2.56	12.78
>\$8000.00	4	\$53,790.00	1.70	18.16

Grand Totals: 234 \$296,180.99 100 100

Average Yearly Giving Per Person: \$1,265.73

City View United Church SUMMARY OF AVG MONTHLY OFFERINGS BY RANGE FOR DATE RANGE: 2016/01/01 TO 2016/12/31 (12 months)



Print Date: 2017/01/31

Average Monthly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$25.00	88	\$7,170.00	37.60	2.42
\$25.01 - \$50.00	38	\$18,719.03	16.23	6.32
\$50.01 - \$100.00	29	\$26,708.10	12.39	9.02
\$100.01 - \$200.00	52	\$92,929.86	22.22	31.38
\$200.01 - \$300.00	12	\$38,226.00	5.12	12.91
\$300.01 - \$400.00	5	\$20,775.00	2.13	7.01
\$400.01 - \$700.00	7	\$45,873.00	2.99	15.49
>\$700.00	3	\$45,780.00	1.28	15.46

Grand Totals: 234 \$296,180.99 100 100

Average Monthly Giving Per Person: \$105.47

City View United Church SUMMARY OF AVG WEEKLY OFFERINGS BY RANGE FOR DATE RANGE: 2016/01/01 TO 2016/12/31 (53 weeks)



Print Date: 2017/01/30

Average Weekly Givings	# of Givers	Amount Given	% of Total Givers	% of Total Amount
\$0.01 - \$2.00	64	\$2,520.00	27.35	0.85
\$2.01 - \$5.00	20	\$3,475.00	8.54	1.17
\$5.01 - \$10.00	26	\$10,804.00	11.11	3.65
\$10.01 - \$25.00	52	\$44,673.13	22.22	15.08
\$25.01 - \$50.00	46	\$86,554.86	19.65	29.22
\$50.01 - \$100.00	17	\$61,526.00	7.26	20.77
\$100.01 - \$150.00	5	\$32,838.00	2.13	11.09
>\$150.00	4	\$53,790.00	1.70	18.16

Grand Totals: 234 \$296,180.99 100 100

Average Weekly Giving Per Person: \$23.88

E PROPOSED BUDGET 2017

CITY VIEW UNITED CHURCH					
PROPOSED BUDGET FOR THE OPERATING AND BUILDING REPAIRS & IMPROVEMENT FUNDS					
YEAR ENDING DECEMBER 31, 2017					
	OPERATING FUND		BUILDING REPAIRS & IMPROVEMENT FUND (4)		
	BUDGET 2017	ACTUAL 2016	BUDGET 2017	ACTUAL 2016	
REVENUE					
Givings	\$ 198,900	\$ 208,498	\$ 20,000	\$ 16,130	
Rentals	\$ 51,500	\$ 63,617			
Investment income	\$ 7,500	\$ 5,952			
Other (1)	\$ 8,900	\$ 10,704			
Grants/bequests (2)	\$ -	\$ 10,000			
Special fundraising (3)			\$ 10,000	\$ 4,928	
TOTAL	\$ 266,800	\$ 298,771	\$ 30,000	\$ 21,058	
EXPENSES					
Ministry & Personnel	\$ 193,254	\$ 203,718			
Finance & Administration					
Finance	\$ 34,300	\$ 34,959			
Property	\$ 49,900	\$ 49,588	\$ 25,000	\$ 19,840	
Worship and Education	\$ 3,500	\$ 5,099			
Communications & Events	\$ 4,500	\$ 3,195			
Community Care & Outreach	\$ 1,000	\$ 1,009			
TOTAL	\$ 286,454	\$ 297,568	\$ 25,000	\$ 19,840	
REV less EXP	\$ (19,654)	\$ 1,203	\$ 5,000	\$ 1,218	
INTERFUND TRANSFERS					
From Bazaar	\$ 10,000	\$ 10,000			
SURPLUS (DEFICIT)	\$ (9,654)	\$ 11,203	\$ 5,000	\$ 1,218	
Notes:					
1. 2016 figures include revenues of \$2145 and expenditures of \$2459 for Camp Awsome. 2017 budget includes provision of \$2500 for both revenue and expenditure.					
2. 2016 amount is one-time bequest.					
3. 2016 amount reflects donations received for Epworth entrance project. 2017 amount is target for donations for purchase of Sanctuary video equipment.					
4. Expenses include only major repairs/renovations/acquisitions. Routine maintenance included in Operating Fund. Budget for 2017 includes \$15,000 for Sanctuary video equipment and \$4,000. for hearing-assist devices.					

F APPENDICES

F.1 Appendix 1 – Minutes of Annual General Meeting - February 28, 2016

**City View United Church
Annual General Meeting
February 28, 2016**

1. Call to Order. Dave Carney called the meeting to order at 11:40 am. There were 76 people in attendance.
2. Opening Prayer. Trisha Elliott opened the meeting with a prayer.
3. Review and Approval of Agenda. It was moved by Dave McGale and seconded by Jean Nielsen to approve the agenda. CARRIED
4. Nominations of Chairperson, Secretary and Alternates for Congregational Meetings in 2016: It was moved by Dave Carney and seconded by Ken Mitchell that Karl Tibelius be nominated as Chairperson for CVUC Congregational meetings for 2016 with Harry Bender as alternate. CARRIED
It was moved by Ken Mitchell and seconded by Joan Dobson that Dave Carney be nominated as secretary for CVUC Congregational meetings for 2014 with Steven Bergman as alternate. CARRIED.
5. Approval of Minutes. It was moved by Joanne Lewis and seconded by Charles Knight to approve the minutes of the Annual Congregational (Nominating) Meeting held May 3, 2015 and found in Appendix 2 of the 2015 Annual report. CARRIED.
6. Annual report review. Karl Tibelius led the congregation through the various sections of the annual report.
 - a. Clergy reports - Section A. Trisha Elliott reviewed Section A of the Annual Report noting the quality of the CVUC Pastoral Care Team as the best she has observed in her experience.
 - b. Congregational Information for 2015 - Section B. Trisha Elliott drew attention to the number of baptisms and new members, and joined the congregation in naming those who had died in the past year. A moment of silence was observed.
 - c. Committee and Group Reports - Section C. Karl Tibelius reviewed each of the reports, thanking the members of the committees and groups for their work.

Approval of Sections A, B, C: It was moved by Jean Nielsen and seconded by Bob Pegrum to approve Sections A, B, C of the annual report. CARRIED
 - d. Review and Approval of Financial Reports for 2015 - Section D. Art Oulton presented the financial report on behalf of Bruce Petrie, who sent his regrets. Art noted the surplus this past year. It was moved by Art Oulton and seconded by Colin Potts to accept the report as written. CARRIED

e. Review and Approval of Budget for 2016 - Section E. Art Oulton moved and Craig Suitor seconded a motion to approve the budget for 2016. There was one question by Ruth Anne Carney on the salary budget and it was confirmed that the status quo of 1.4 ministerial salary was part of the budget. The motion was CARRIED.

f. Review and Approval of the Mission and Service Fund goal for 2016. It was moved by Dawn Hamilton and seconded by Frank Poole to set a target for 2016 of \$60,000. CARRIED

7. Review and Approval of Proposed New Operating Structure for CVUC.

Craig Suitor spoke on behalf of the Transition Team explaining the attempt to collapse the existing large committee structure into a more simplified form as presented and discussed at a number of information sessions. Craig Suitor moved and Christine Tibelius seconded a motion to adopt the proposed Council structure for a one year trial period, as of the 2016 Nominating Meeting to be held in May, and to change the quorum requirement for Council meetings during this one year trial period to seven, including at least one minister. CARRIED

8. Approval of nominations for the Joint Needs Assessment Process Committee. Nominations for the proposed JNAP Committee were named. It was moved by Ken Mitchell and seconded by Ruth Anne Carney to approve the nominations of Steven Bergman (Chair), Lynda Fawcett, Dawn Hamilton, Patrick Mulholland, and Colin Potts. CARRIED

9. Approval of the nomination for a new Trustee. It was moved by Ken Mitchell and seconded by Earle Smith to approve the appointment of Wayne Mitchell to the CVUC Board of Trustees. CARRIED

10. Closing Prayer. There being no other business, Karl Tibelius declared the meeting closed at 12:33 and Trisha Elliott closed the meeting with comments and a prayer.

Karl Tibelius, Chair

Dave Carney, Secretary

F.2 Appendix 2 – Minutes of Congregational Meeting - April 3, 2016

CITY VIEW UNITED CHURCH CONGREGATIONAL MEETING April 3, 2016

1. **OPENING PRAYER:** Trisha opened the meeting with a prayer at 11:45. There were 86 in attendance.
2. **WELCOME:** Barbara Reynolds welcomed all to the meeting, introduced Reverend Diane Cardin who also sat with the JNAP Committee as one of the Presbytery representatives, and reviewed the voting procedures.
3. **APPROVAL OF AGENDA:** It was moved by Charles Knight and seconded by Harry Bender to approve the agenda for the meeting. CARRIED.
4. **PRESENTATION OF JOINT NEEDS ASSESSMENT REPORT:** Steven Bergman, Chair of the JNAP Committee, opened the discussion with a word of thanks to his committee members and began a synopsis of the report. He referred to the Forward and Summary of the report and the four pillars of the report as described on pages four and five. He reviewed the City View financial situation and outlined the skills needed of a new minister. Following his summary there were no questions.
5. **MOTIONS:**
 - a. It was moved by Steven Bergman and seconded by Isabel Bender that the City View Pastoral Charge accepts this Joint Needs Assessment Report. The motion was CARRIED unanimously.
 - b. It was moved by Steven Bergman and seconded by Jean Nielsen that the City View Pastoral Charge requests the Ottawa Presbytery to declare a vacancy for a full time ordained minister effective August 1, 2016. The motion was CARRIED unanimously.
 - c. It was moved by Steven Bergman and seconded by Joanne Lewis that the City View Pastoral Charge agrees in principle with the recommendation that the Pastoral Charge actively explore ways to further provide support in community outreach. Ruth Carney proposed an amendment to remove the words “in principle with the recommendation”, and add the words “by setting aside an amount of \$30,000 in the budget for this purpose”. This amendment was seconded by Jim Strong. Joan Dobson then proposed to delete reference to a dollar amount in the amendment and this proposal was supported by Lambert Okrah, Karl Tibelius, and Wayne Mitchell. A vote was then taken on the sub-amendment to remove reference to the \$30,000 and the vote was CARRIED unanimously. A vote was then taken on the sub-amendment to remove reference to the words “in principle with the recommendation” and the vote was CARRIED with one vote opposed. A vote was then taken on the sub-amendment to add the words “by setting aside an amount in the budget for this purpose”. The motion was CARRIED with two votes opposed. Finally, a vote was taken on revised wording offered by Ken Mitchell that the City View Pastoral Charge actively explore ways to further provide support in community outreach by setting aside an amount in the budget for this purpose. The main amended motion was then CARRIED with two votes opposed.
6. **THANK YOU TO JOINT NEEDS ASSESSMENT COMMITTEE:** It was moved by Karl Tibelius and seconded by Joan Dobson that the Joint Needs Assessment Committee of City View Pastoral Charge be dismissed with thanks. The motion was CARRIED with the exception of one vote opposed by an unidentified visitor.

7. **SEARCH COMMITTEE:** It was moved by Karl Tibelius and seconded by Ken Mitchell that the City View Pastoral Charge establishes a Joint Search Committee; that the members are Steven Bergman, Lambert Okrah, Holly Kritsch, Christine Tibelius, and Ev Zytveld; and that the Council has the authority to add further members, if required. Following a question the motion was CARRIED unanimously.
8. **OTHER BUSINESS:** Trisha took a moment to thank members of previous JNAC Committees, the Transition Team, and the many others who were part of the process of advancing the congregation in the past few years.
9. **ADJOURNMENT:** There being no further business, Barbara declared the meeting closed.
10. **BENEDICTION:** Diane Cardin closed the meeting with the benediction.

Barbara Reynolds, Meeting Chairperson

Dave Carney, Secretary

F.3 Appendix 3 – Annual Congregational Nominating Meeting – May 1, 2016

**CITY VIEW UNITED CHURCH
ANNUAL CONGREGATIONAL NOMINATING MEETING
May 1, 2016**

1. **Call to order:** Karl Tibelius called the meeting to order at 11:32.
2. **Opening prayer:** Reverend Trisha Elliott opened the meeting with a prayer.
3. **Review and approval of agenda:** It was moved by Craig Sutor and seconded by Joanne Lewis to approve the agenda. CARRIED
4. **Approval of minutes:**
 - a. Annual General Meeting February 28, 2016: It was moved by Jean Nielsen and seconded by Ev Zytveld to approve the minutes. CARRIED
 - b. Congregational JNAC Meeting April 3, 2016: It was moved by Dave McGale and seconded by Colin Potts to approve the minutes. CARRIED
5. **Approval of nominations for Council and Committees:** Craig Sutor presented the new structure of CVUC Council noting the changes and thanking those who have stepped forward to take on new roles and also thanking those who continue to support CVUC as members of Council and the various committees. Craig moved that the congregation accept the Council and committee lineup as presented and that Council be permitted to fill in vacancies as necessary until the 2017 Annual Nominating Meeting. The motion was seconded by Steven Bergman and CARRIED.
6. **Update from the Joint Search Committee (JSC):** Steven Bergman provided an update of the progress of the JSC noting that two individuals have already expressed an interest in the ministerial position. The intent is to close the search process at the end of May.
7. **Other business:** Karl Tibelius called for any further items of business and there being none declared the meeting closed.
8. **Closing prayer:** Trisha closed the meeting with a prayer at 11:40.

Karl Tibelius, Chair

Dave Carney, Secretary

F.4 Appendix 4 – Congregational Meeting – June 26, 2016

CITY VIEW UNITED CHURCH CONGREGATIONAL MEETING JOINT SEARCH COMMITTEE RECOMMENDATION

June 26, 2016

1. **Call to order:** Reverend Dianne Cardin called the meeting to order at 11:35. There were 78 in attendance.
2. **Opening prayer:** Dianne welcomed all, introduced the purpose of the meeting, and opened the meeting with a prayer.
3. **Recording secretary:** Dianne thanked Dave Carney for accepting the role of recording secretary for the meeting and agreeing to sign the requisite documents on behalf of the congregation should the vote for a new Call be accepted.
4. **Agenda:** There being no objections, the agenda was accepted as presented.
5. **Adherents and Members:** Dianne reminded the congregation that only CVUC members may vote on the motion to offer a Call to Reverend Doctor Karen Boivin. Adherents may vote on other matters that arise during this meeting.
6. **Joint Search Committee (JSC) report:** Steven Bergman provided a complete review of the JSC report. Copies of an abbreviated report including a short introduction to Karen Boivin were distributed. Steven's report was augmented by an overhead Power Point presentation. Both the report and the Power Point presentation are included in the official copy of the minutes of the meeting. It was moved by Steven and seconded by Dave McGale to receive and accept the JSC report. The motion was CARRIED.
7. **The vote:** It was then moved by Steven and seconded by Craig Sutor to offer a Call to the Rev. Dr. Karen Boivin as ordained minister for City View United Church effective October 1, 2016, with terms as presented in the report and on the Power Point presentation. Following a question concerning the contract of Reverend Martin Carnahan, ballots were distributed to CVUC members for a secret vote on the motion. Scrutineers Michele Sutor and Steven Bergman collected the ballots and conducted the count. During the count, Dianne reminded parishioners of the process to be followed after the vote in concluded, noting that Presbytery will meet the following day to endorse the decision should it be positive.
8. **Voting results:** Steven announced that the vote was positive and therefore the motion was CARRIED. It was moved by Charles Knight and seconded by Jennifer Landry to destroy the ballots. The motion was CARRIED. It was then moved by Ev Zytveld and seconded by Colin Potts to thank the JSC for their excellent work and to disband the JSC following the Covenanting Service for Karen Boivin to be held in the fall. The motion was CARRIED.
9. **Closing remarks:** Dianne concluded with thanks to all involved.
10. **Benediction:** Dianne offered the closing benediction.
11. **Adjournment:** Dianne adjourned the meeting, after which Dave Carney signed the required documents to be transferred to Presbytery.

Dave Carney, Recording Secretary

F.5 Appendix 5 – Congregational Meeting – June 26, 2016

CITY VIEW UNITED CHURCH CONGREGATIONAL MEETING

June 26, 2016

1. **Call to order:** Harry Bender called the meeting to order at 1226. There were approximately 78 in attendance. Harry led the meeting as Council Past President Karl Tibelius was not able to attend.
2. **Opening prayer:** Rev. Trisha Elliott opened the meeting with a prayer.
3. **Agenda:** It was moved by Jennifer Landry and seconded by Steven Bergman to accept the agenda as presented. CARRIED
4. **Approval to repair Sanctuary roof:** Colin Potts moved and Ev Zytveld seconded a motion that the congregation authorizes Council to enter into a contract with Roofmasters Ltd. for the replacement of the shingles on the Sanctuary roof at a cost of \$15,690 plus taxes, and that the congregation further authorizes Council to incur up to a further \$5,000 as a contingency should unforeseen costs arise. Following an outline of the situation by Colin and a question on the life expectancy of the shingles, the motion was CARRIED.
5. **Other business:** There was no further business.
6. **Closing:** Harry declared the meeting closed and Trisha closed the meeting with a prayer.

Harry Bender, Meeting Chair

Dave Carney, Secretary

F.6 Appendix 6 – CVUC Council 2016-17 (as of May 1, 2016)

POSITION	NAME	TELEPHONE	E-MAIL
Ministers	Trisha Elliot	Off: 613-224-1021	telliott@bellnet.ca
	Christine Johnson	Off: 613-224-1021	revdrchristinejohnson@bellnet.ca
Chairperson	**vacant**	-	-
Past-Chairperson	Karl Tibelius	224-9988	karl.tibelius@hotmail.com
Secretary	David Carney	225-9003	dave.carney@rogers.com
Treasurer	Bruce Petrie	224-8956	petrie@magma.ca
Head of Trustees	Wayne Mitchell	727-9862	waynemi@istar.ca
Ministry and Personnel	Harry Bender	425-3216	benderh@rogers.com
Community Care & Outreach	Joanne Lewis	596-5512	joanne.lewis045@sympatico.ca
Communications & Events	Larry Dobson	224-0336	larrydobson@rogers.com
Finance & Administration	**vacant**		
Worship & Education	Steven Bergman	594-9364	sldbergman@rogers.com
Presbytery Delegates	Jim Watchorn	224-4075	watchorn@storm.ca
	Ev Zytveld	224-7225	ezytveld@gmail.com
Alternates	**vacant**	-	-

F.7 Appendix 7 – CVUC Committees 2016-17 (as of May 1, 2016)

COMMITTEE	POSITION	NAME	TELEPHONE	TERM EXPIRES
Executive				
Executive	Chairperson	**vacant**	-	-
	Past-Chair	Karl Tibelius	224-9988	May-17
	Secretary	David Carney	225-9003	May-18
	Treasurer	Bruce Petrie	224-8956	May-17
Nominating	Committee	Ken Mitchell	225-1435	May-17
		vacant	-	-
Board of Trustees				
Board of Trustees	Head Trustee	Wayne Mitchell	-	May-18
	Trustees	Cairine Thomas	723-9477	May-18
		Dorothy Latour	225-2534	May-18
		Stan Parkhouse	225-2876	May-17
		Dianne Watchorn	224-4075	May-18
Board of Trustees - Archives	Minister	Trisha Elliott		
	Archivist	David Carney	225-9003	-
MEMORIAL Sub-Committee	Trustee Representative	Stan Parkhouse	225-2876	May-17
	Chairperson, Worship	**vacant**	-	-
	Minister	Trisha Elliott		
Ministry & Personnel				
Ministry and Personnel	Chairperson Committee	Harry Bender	425-3216	May-17
		Peter Fortura	820-6115	May-18
		Joan MacDonald	596-5461	May-18
		Ev Zytveld	224-7225	May-17
		vacant	-	-

Community Care & Outreach

Community Care & Outreach	Leader	**vacant**	-	-
	Committee	Lambert Okrah	422-2647	May-17
		Frank Pole	224-3745	May-17
		Dawn Hamilton	727-9380	May-17
		Sheila Smith	729-0327	May-17
		Marg Knight	226-2960	May-17
HAMPER Sub-Committee	Leader	Bob Pegrum	-	-
	Committee	Barb Williams	224-5076	-
		Fern McGale	225-4842	-
		Michele Sutor	727-1753	-
		Ron Horton	224-7159	-
		Chris Fleming	226-5776	-
		Joan Dobson	224-0336	-
Pastoral Care Sub-Committee	Co-leader	Joanne Lewis	596-5512	
		Mindy Benoit	224-2443	
	Members	Claire Knudson	225-2247	-
		Rachel Boone	225-6695	-
		Bill Boone	726-0056	-
		Doris Latour	225-2534	-
		Dorothy Latour	225-2534	-
		Marg Knight	226-2960	-
		Shirley Johnston	228-2935	-
		Norma Wells	825-6244	-
		Marilyn Jensen	723-5678	-
		Mary Anne King	224-3382	
		Diana Riethman	226-1411	
		Ruth Anne Carney	225-9003	-
	Minister	Christine Johnson		-
Men's Club	Representative	Art Oulton	225-2460	
UCW	Representative	Jean Baenziger	224-4354	

Communications & Events

Communications & Events	Chairperson	Larry Dobson	224-0336	May-18
	Congregational Relations	Michele Suitor	727-1753	May-17
	Congregational Relations	Barbara Williams	224-5076	May-17
		Lynda Fawcett	276-7203	May-18
	Camp Awesome	Jennifer Landry	228-8641	May-17
	Bazaar	Kim Benjamin	727-6320	-
	Website	Larry Dobson	224-0336	-
	Bulletin Boards	Frank & Jeanette Pole	224-3745	-
	Coffee Co-ordinator	**vacant**	-	-

Finance & Administration

Finance and Administration	Chairperson	**vacant**	-	-
	Treasurer	Bruce Petrie	224-8955	May-17
	finance	Art Oulton	225-2460	May-17
	finance	Dwayne Johnston	226-8666	May-17
	finance	Bill Boone	726-0056	May-17
	finance	Janice Hopkins	723-9820	May-17
Membership Sub-Committee	Leader	**vacant**	-	-
	membership	Jim Watchorn	224-4075	May-17
	membership	Jean Tanner	225-5723	May-17
	membership	Betty Renwick	224-7043	May-17
	membership	Mary Gayle Pinkney	271-8515	May-17
Property Sub-Committee	Leader	**vacant**	-	-
	property	David McGale	225-4842	Mar-17
	property	Colin Potts	737-5755	May-17
	property	Gary Thomas	723-9477	May-17

Worship & Education

Worship & Education	Chairperson	Steven Bergman	594-9364	May-17
	Usher Coordinator	Jim & Glenda Strong	726-8145	May-18
	Communion Coordinator	Glenn Hogaboam	224-6783	May-17
	Communion Elements	Julia Zytveld	224-7225	May-17
	Reader Coordinator	**vacant**	-	-
	Sound Operator Coordinator	Craig Suitor	727-1753	May-17
	Sanctuary Decorations	**vacant**	-	-
	Special Music	Jeanette Pole	224-3745	May-17
	Sunday School Superintendent	Christine Tibelius	224-9988	May-17
	Nursery Co-Coordinator	Eleanor Henderson	225-2744	May-17
	Librarian	Janice Hopkins	723-9820	May-17

Transition Team

Transition Team	Chairperson	Craig Suitor	727-1753	-
	Secretary	Steven Bergman	594-9364	-
	Members	Lynda Fawcett	274-7223	-
		Joanne Lewis	596-5512	-
		Bill Murphy	224-8049	-
		Dianne Watchorn	224-4075	-